



Senate Meeting Agenda

July 28h, 2023 | 12 pm - 2 pm

[Via Zoom](#)

I. Preliminaries (12:00 - 12:05)

- a. Call to Order

Chair Manning called the meeting to order at 12:02 pm.

- b. Roll Call and Establishment of Quorum

11 Present – Quorum was met.

- c. Agenda Amendments (*if applicable*)
- d. Approval of Agenda

Motion was made by Senator Tahir and seconded by Senator Reyes

Vote) 11-0-0

Motion passes

II. Public Comment (12:05 - 12:17)

401.4 Public Access to Senate Meetings

All ASuop members shall be guaranteed the right to address the Senate, so long as they follow these procedures:

1. Any individual recognized by the Chair shall rise and state their name.
2. The remarks expressed to the Senate shall be relevant to the business at hand unless the comments are being delivered at a time designated for general public comment.
3. Any individual may have up to three (3) minutes to speak; however, the Chair maintains the discretion to end public comment if it is irrelevant.
 - a. Visitors who wish to yield their time to others can do so.
4. Any member of the gallery may be removed for disorderly conduct at the discretion of the Chair.



Speakers should sign up to speak by filling out their contact information (name, email) on a speaker sign-up list. Official responses and communications from ASuop will come from the Vice President within approximately 5 business days.

III. Discussion Items (12:10 - 1:20)

- a. Welcoming the new Advisor — Parker! (3 min)

Parker Rugeley-Valle comes from San Jose State University where he advised their Associated Students' Board of Directors. He graduated from Cal State East Bay with his bachelor's and masters. He currently studies education at Benerd College. Parker served in the United States Marine Corps and looks forward to working with everyone here at Pacific.

- b. Voting for Chief Justice – [PN 23-24:08 Ainsley Berryhill](#) (3 min)

Chair Manning explained the process of recruiting and voting in a Chief Justice to the ASUOP Supreme Court.

Time yielded to Candidate, Ainsley.

Ainsley informed the senate that they have been involved with ASUOP for about 2.5 years. They started as a senator-at-large, then they became an associate justice last academic year. They have seen a lot of change ASUOP and would love to continue to bring positive change in this new position.

Senator Padilla: Can you speak on which event was your favorite?

Candidate Ainsley: Meeting with the University Regents. We did not hear from them often but it was an amazing experience to work with them.

- c. Voting for Clerk – [PN 23-24:09 Amber Buenrostro](#) (3 min)

Chair Manning informs the senate that Candidate Amber is a third year CIP Scholar who is involved on campus. Candidate Amber has been to many ASUOP events and knows the processes very well. Candidate Amber would love to be Clerk and get more involved with ASUOP.

Senator Spacarelli: What is your experience with student government?



Candidate Amber: I was involved with student government in high school and was student body president twice.

d. ASuop Contribution to Shuttle System (5 min)

Senator Tahir: We need to know the numbers of how many students use the service.

Senator Spacarelli: We also need to know the numbers of students who use the service per day of the week. If the numbers show more for one day than others, then maybe we should prioritize those days.

Senator Reyes: Is this a lump sum that is being funded or reoccurring payments?

Chair Manning: We have not contributed any money yet for this fiscal year. We held off for the senate to investigate and vote on. The senate has not seen the budget and we want to wait so the senate can vote on it after being informed.

Director Magaña: I can get the information for the shuttle numbers. I was included in the survey that was used for the shuttle and miracle mile. The survey or service was only for April. If we were to give the funding for it, it will be one single lump sum using a budget transfer from one department to another. We do not have funding budgeted for it so we will need to go back and see where to pull the funds in the budget. They are asking for \$15,000 to add an extra day.

Chair Manning: We will revisit this as a senate.

e. University Training **Aug. 7th - Aug. 15th** (5 mins)

Chair Manning: Training will be the week of the 7th and the 14th. We wanted to be transparent. You can only pick up the key so if you cannot, please communicate that with Jesse. If you move back early, we are encouraging you attend the training. We do not have a timeline yet for training, but we are expecting you to participate on those days.

Director Magaña: We do want to say it's university training. It's student leadership training. We are not asking you to attend the last three days. There will be days where we will not ask you to participate in the morning trainings because they do not relate to you or your positions. There are components of the trainings where you will go out with RAs to learn



more about other services so you can support students. The training will include team training, team building, and supporting students move in. On the same day as Block Party there will be a day of service. It will not be paid but a volunteer experience.

Director Magaña: That is the point of the training. We do not have the most expertise so we invite others to come to the meetings to inform everyone of what they do and to answer questions.

Senator Beck: I'm going to be an orientation leader. I'm going to be in orientation training and wanted to know if the trainings are the same?

Director Magaña: I have spoken to others about this, but you will priorities those trainings.

Director of Health and Wellness Muskaan: For students that commute; how would they be compensated?

Director Magaña: They will get meal plans and will be paid during the hours of training.

Chair Manning: The meal plan does not rollover into fall.

- i. [Moving In Early](#) (Aug. 5 & 6th)
 1. Key Pick-up (Aug. 4th)
- ii. Meal plan
- f. ASUOP Senate's presence at W.O.W (20 mins)

We have been asked to host an ASUOP event for Week of Welcome. It's Understanding your Student Fee and Student Experience. It to educate incoming students to tell them about what their student fees go to. If anyone wants to start us off by giving some ideas of how to present it, the floors is yours.

Senator Tahir: We can give out goody bags with documents or paper that states important dates and events; tigerlands. We can have senator headshots or senator emails so they can reach out if they need to.

Senator Spacarelli: Giving out senate meeting times and potentially senator office hours times.



Senator Kamran: We can have a poster board and students can tell us what events they want to see.

- i. Senator Ideas
- g. ASUOP Fall Retreat (5 mins)

Chair Manning: We wanted to be considerate when picking dates. Izzi and I thought about timelines and didn't want things to be too jammed packed. We thought it would be unfair to you all if we packed the training near the other trainings, you all have. We think having the training on the 9th or the 10th would be best so all officers can be present to participate.

Senator Lopez: Are the dates for retreat set in stone?

Chair Manning: Yes

Director Magaña: This is a requirement for you all because last year it was difficult for people to attend and the information in the retreat was needed to do all the roles of ASUOP well.

Chair Manning: Please save all of these days and have the full days reserved.

- i. September 9th & 10th
- ii. Senate meeting beforehand?
 - 1. Labor Day Weekend/ Block
 - 2. Team Building Activities
- h. President-Pro Temp & Committees (5 mins)

Chair Manning: The hyperlink is there for you all to read. The chair of the committees was added to the senator handbook. I will not go over the chairs of the committees but what the committees are and the position of President-Pro Tempore. I want you all to utilize the senator handbook. All senators are required to sit on (1) standing committee. There are opportunities to have ad-hoc committees. They are not standing committees, but a senator may create one. I encourage all senators to start deciding if they want to be a chair.

The President-Pro Tempore acts as the chair of senate when the Vice President is absent. Please take some time to read over the role and its responsibilities. If you're interested, the



President-Pro Tempore is voted by a majority of the senate. If you notice some errors in the handbooks, please let me know.

Senator Padilla: Committee meeting are about one hour in length so when set, class schedules will need to be exchanged as soon as possible to set meeting times. You can also invite other ASUOP people to your committees, such as, graphic designers.

- i. [Senator Handbook](#)
- i. Presentation by the Director of Strategic Marketing on the Re-branding (15 mins)

Director of Strategic Marketing—Ethan Flores: ASUOP has gotten another rebranding. They knew branding has been launched on the Instagram. The branding last year was not the nest. We created a branding guideline. Ethan went over the different logos that can be used, the personality of the branding, and when the uses between the different branches. The guideline will be uploaded on the website once everything is complete. The seal will be used for official documents and items similar to the university uses their seal of the torch. The logo can be used with different colors as explained in the guidelines.

Senator Spacarelli: Are the colors the same as the university colors?

Director Flores: The orange and blue are the official colors. Ethan continued going through the guidelines in order explaining each section; including but not limited to, email signature, icons, and. Everything that is to be used will need to be approved by Strategic Marketing or created by Strategic Marketing.

Senator Padilla: Is the turnaround time still two weeks?

Director Flores: Yes, and video timelines will be four weeks.

Director Magaña: This is the logo and will be used in various ways. We will not be creating new logos for everything thing. The logo will be used for everything and if needed, the bottom will have the certain event or group added under the logo to distinguish the event or group.

Chair Manning: Ethan and I spoke, and we want to reiterate that all graphics will be approved and/or created by Strategic Marketing.



Director Magaña: Ethan's department will not pay for the printing. Ethan's department only pays for RSO printing. All other printing will come from your department activity code.

IV. Action Items (1:20 - 1:25)

A. Voting for Chief Justice

Motion made by Senator Tahir and seconded by Senator Padilla

Vote) 11-0-0

Motion passes

B. Voting for Clerk

Motion made by Senator Tahir and seconded by Senator Rana

Vote) 11-0-0

Motion passes

V. Announcements (1:25)

A. Vice President

On behalf of RJ; Can you fill out the funding form he created? He really wants senate's help to see the accessibility and ease of the form. Time sheets are due today. They are due every other Friday. Please log two hours and 30 minutes for this time period. For any concerns with timesheets, please reach out to Parker. He oversees the timesheets for senate.

B. President

Absent

C. Advisor

Director Magaña: Parker and I sat the other day, and we went down all the departments in ASUOP. We determined which areas we will support. Parker has experience in student government so he will advise senate and most directors. I will advise Izzi, the Strategic Marketing department, the graphic designers, and Delainey. We will both go to student senate but be mindful that we are both students. We both have class on Mondays. I have class on Wednesday too. We both will be working closely together and collaborating. Time sheets can be turned in Sunday evening, but the advisors will talk about when we want them turned



them in for the future. There will be progressive discipline for timesheets not being submitted.

D. Officers

No Reports

VI. Adjournment (1:30)

- a. Next Senate Meeting: TBD

Motion made by Senator Tahir, and seconded by Senator Reyes

Vote) 11-0-0

Motion passes

Meeting Adjourned at 1:21 pm.