

Senate Meeting 12 Agenda

Nov 7, 2022 | 5:30 pm - 7:45 pm

DeRosa University Center (DUC), Conference RM 211

I. Preliminaries (5:30-5:35)

- a. Call to Order

VP Tran entertained a motion to call the meeting to order.

The Monday, November 7th, Senate Meeting was called to order at 5:31 pm PT.

Senator Gandolfo-Gillaspy motioned to approve. Senator Spaccarelli seconded the motion.

APPROVED 11-0-0

- b. Roll Call and Establishment of Quorum
- c. Agenda Changes (*if applicable*)

Senator Torres called for an amendment to add the FBAR 22-23:06 to the agenda. Senator Gandolo-Gillaspy seconded. VP Tran called for a vote.

APPROVED 11-0-0

- d. Approval of Agenda

VP Tran entertained a motion to approve the agenda as corrected.

APPROVED 11-0-0

II. Public Comment (5:35-5:47)

401.4 Public Access to Senate Meetings

All ASuop members shall be guaranteed the right to address the Senate, so long as they follow these procedures:

1. Any individual recognized by the Chair shall rise and state their name.

2. The remarks expressed to the Senate shall be relevant to the business at hand, unless the comments are being delivered at a time designated for general public comment.
3. Any individual may have up to three (3) minutes to speak; however, the Chair maintains the discretion to end public comment if it is irrelevant.
 - a. Visitors who wish to yield their time to others can do so.
4. Any member of the gallery may be removed for disorderly conduct at the discretion of the Chair.

III. Committee Reports

IV. Cabinet Reports (5:38-6:00)

- a. Daneli Santillan, Chief of Staff (2-3 minutes each)

The main goal is to open up lines of communication and modes of collaboration. They have been meeting up with directors in order to boost outreach with constituents on behalf of the Cabinet. They've also facilitated an event between PacificVotes! and the Forensics team.

- b. Alice Zhang, Director of Finance

They've been working on the Semi-Annual funding and working on the last ones rolling in. We've had more than 40 RSOs signed up so far and are expecting more in the next few days. They have also been working reimbursements as well as working out the hiccups with the Graduate Testing Fund. It was additionally mentioned that names will no longer be mentioned when the FBAR is presented to avoid bias.

- c. Jose Flores-Jimenez, Director of Diversity, Equity, and Inclusion (D.E.I.)

They had a successful initiation with the movie series as well as a collaboration with different resource center in order to put on Queer Cheer. They are currently working on Contemporary and Indigenous Stories. They were able to facilitate a conversation with Native American students that are interested in starting a new RSO. DEI will continue checking in and seeing how that is going. In addition, 2 new coordinators have been hired for the department and they are working on getting situated with the new additions to the team.

Some collaborations are coming up with RSOs as well as the A&E department. They will also be looking to collaborate in regards to Black History Month.

Skii Allen, the Deputy Director of Diversity, Equity, and Inclusion sits on the General Education committee. They are looking into the necessity of the fundamental math skills requirement/placement exam.

- d. Margarita Kuranova, Director of Arts and Entertainment (A&E)

They've had some smaller events such as the Halloween giveaway which has been very successful. They have been working on communication with constituents (i.e. ASuop regularly gives out items to the student body). Dia De Los Muertos was also very successful. There were over 70 attendees and they are hoping to make the event bigger in the future.

They will continue showing 1-2 movies per week. The team is also working on De-Stress Fest and hoping to collaborate with Conservatory/Pac Ave students on campus as well as the Recreation Center. In addition, the team will be expanding.

e. Salma Zaman, Director of Strategic Marketing

The team is working on the graphic submissions as well as other projects that have been submitted. Their previous projects include Homecoming in collaboration with the StratComm team. They will continue trying to do a collaboration mentorship with the University's StratComm team.

Strategic Marketing is also working on the branding and working out some of the kinks.

f. Jami McClenahan, Director of Communications

They are working on developing a newsletter that will include updates from the directors. There has also been website maintenance. They are working on collaborating with A&E and Strategic Marketing for graphics and content.

They're also looking to develop a relationship with the University's StratComm team.

g. Lorenzo Spaccarelli, President Pro-Tempore

They have promoted working with the Strategic Marketing and Communication departments in order to increase outreach for events.

There was a PacificVotes! Event on Sunday at The Market at Delta Community College. In collaboration with the Graduate Service Learning Fellows, they helped 48 community members come up with a voting plan and gave out 55 bags of fresh produce from BUFA (Black Urban Farmers Association, located in French Camp). Overall, they promoted UOP as a polling site for Election Day.

h. Reese Romero, Chief Justice of the Supreme Court

V. Discussion Items (6:00-7:35)

- a. *November theme: San Joaquin County Community Building & First-Generation Students*
(15 minutes)
 - i. What are some timely initiatives we can successfully execute? Is there room for collaboration anywhere on or off campus? Who will take the lead?
 - ii. Ideas from last week's discussion

The senators reviewed what was discussed at the last Senate meeting.

Senator Manning mentioned an event with CIP where they will invite middle school and high school students to come to campus for tours and information sessions. CIP does a Level-Up program that helps with FAFSA, applications, etc. We should collaborate with the Rising First Generation students as well. They are a part of SUCCESS TRiO and are looking to put on more events. This would promote working with newer RSOs.

VP Tran will send an email to invite them to Senate and have them talk about their goals as well as how they would like to be supported by ASuop.

Senator Torres mentioned the idea of a bucket list and it can be carried out and consistent through the years.

Senator Manning mentioned doing a scavenger hunt for a day to get more students more involved with places around campus.

- b. **Senate Duties: Office Hours Proposal** (10 minutes)

VP Tran suggested changing the office hours requirement from the mandatory 2 hours a week to 4 hours a month to give officers more flexibility in their schedules and help encourage responsible financial stewardship of the ASuop student fee.

Senator Madill mentioned that it's been hard to fill the 2 hours a week with quality work-time. Senators should be thinking about what needs to get done outside of hours instead of 1 hour of work and another for brainstorming exactly that. They suggested getting together with other Senators and doing hours outside to get more foot traffic which makes us more accessible for office hours.

Senator Padilla has their hours spaced out, 1 in the office and 1 in outside, which helps to be productive with the 2 hour requirement. VP Tran clarified that this change would not be putting a cap on anyone's productive office hours and meeting with constituents.

Senator Gandolfo-Gillaspy found herself trying to find something to do for those 2 hours and noticed that it's not as productive as well.

Senator Manning agrees that the office hours are being spent with catching up with work rather than doing other quality work. It feels a lot like busy work. Lifting the mandate would allow for more flexibility when trying to meet with constituents. Calendly would also be a useful tool for Senators to use. VP Tran responded that constituents should be able schedule appointments with Senators through their personal emails or through an ASuop Senate email managed by Clerk Karina Patel.

Senator Spaccarelli mentioned that there should be some level of consistency with the hours so constituents know when to expect a Senator in the office.

Senator Pearson echoed the tabling idea as well as Senators sending the Clerk office hours a week prior to the start of the upcoming month so that constituents know when the Senators will be holding their hours. This timeline would also ensure the Clerk and Director of Communications would have adequate time to disseminate the information.

Senator Tahir mentioned that the 2 hour requirement has been working for him as he can get feedback from his constituents in the engineering department.

- c. Public Safety (20 minutes)
 - i. [Presentation](#) from Senator Chan (15 minutes)
 - ii. Statement from Senator Padilla (5 minutes)

Senator Padilla explained a situation that she experienced in the residential halls. She expressed concerns with communication with Public Safety, specifically the non-emergency line. She was instructed to contact Dr. Josh O'Connor.

This statement was included in the presentation linked above.

- iii. Brainstorm topics of discussion/questions for [Chief Bedford](#)

Senator Gandolfo-Gillaspy mentioned that the STRIPES delay was due to the understaffing. They asked if we could increase how much workers are paid in order to get more people to apply.

Senator Manning mentioned that some things might be outside the control of Public Safety's control because it is a public campus. They echoed that fixing the blue light situation is a good way to help the situation.

- They addressed the situation in the Church parking lot. Since that is a private parking lot, Public Safety wouldn't really be able to help. However, getting more lights up would be a good idea to make students feel safer.
- We should be focussing on things that are actually on campus.
- Brainstorming about hiring outside students for STRIPES since these are students that are working, especially at night.

Senator Gandolfo-Gillaspy mentioned that the emphasis should be on the blue lights as well as STRIPES. We should be brainstorming more ideas to hire more people for STRIPES.

Senator Pearson mentioned that we should pinpoint the areas that we need to work on. They also mentioned that lighting should also be a focus.

Senator Tahir echoed the communication by Public Safety. The way officers are communicating with students could be more effective and respectful.

Senator Muthana mentioned that it might be beneficial for students to have a way to travel to pick something up and be transported back to their original location through STRIPES.

VP Tran asked for a motion to extend the meeting by 10 minutes.

Senator Spaccarelli motioned to extend the meeting by 10 minutes. Senator Manning seconded the motion.

APPROVED 12-0-0

- d. Thanksgiving break and attendance for 11/21 & 11/28 meetings (5 minutes)
- e. [FBAR 22-23:06](#)
- f. Budget Reallocation ASuop 2022-2023

Director Zhang reviewed the Budget Reallocation and increased the Senator constituent line item, conference funding, furniture, etc.

VI. Action Items (7:35-7:40)

- a. [FBAR 22-23:06](#)

VP Tran called for a vote on FBAR 22-23:06.

APPROVED 12-0-0

VII. Announcements (7:40-7:45)

- a. Vice President
 - i. Proposed combining tasks since the next months are shorter due to breaks
 1. Combining November and December duties into one.
 - ii. A Senator-at-Large position has opened up, so we are looking to fill the position.
- b. President
 - i. (Given by Advisor) There were concerns brought up about the plastic bags being used in The Grove and the plastic bags were immediately stopped. This was not supposed to happen and there was miscommunication and will be further discussion. With the current stock of leftover plastic bags, they will be phased out and students will be given an alternative option, such as paper bags.
- c. Advisor
 - i. Sick leave is available and can be found on the previous pay stubs. Please utilize it!

VIII. Adjournment (7:45)

- a. Next Senate Meeting: Nov 14, 2022 in DUC 211

VP Tran entertained a motion to adjourn the meeting.

Senator Gandolfo-Gillaspy motioned to adjourn the meeting. Senator Manning seconded the motion.

APPROVED 12-0-0

Meeting was adjourned at 7:45 pm PDT.

Voting Record

Topic: FBAR 22-23:06

Senator	Yea	Nay	Abstain
<i>Senator Chan</i>	✓		
<i>Senator Daher</i>	✓		
<i>Senator Gandolfo-Gillapsy</i>	✓		
<i>Senator Hussein</i>	✓		
<i>Senator Madill</i>	✓		
<i>Senator Manning</i>	✓		
<i>Senator Muthana</i>	✓		
<i>Senator Padilla</i>	✓		
<i>Senator Pearson</i>	✓		
<i>Senator Spaccarelli</i>	✓		
<i>Senator Tahir</i>	✓		
<i>Senator Torres</i>	✓		

Vote: 12 - 0 - 0

Minutes Certified By:

Karina Patel, *ASuop Clerk of Senate*
October 31, 2022

A handwritten signature in black ink, appearing to read 'Karina Patel', written in a cursive style.